



## **SCOIL NAOMH TREASA**

Bellewstown  
Drogheda  
Co. Meath  
A92 AX28

Phone: 041-9823629

Website: [www.bellewstownns.com](http://www.bellewstownns.com)

# **Teaching Practice Policy**

## **1 Introduction**

The Board of Management of Scoil Naomh Treasa acknowledges the following regarding initial teacher education and the role of school placement in this process.

- Positive school placement experiences are critical to ensuring appropriate initial teacher education for all student teachers.
- Close collaboration between schools and Higher Educational Institutions (HEIs) is essential to positive and meaningful school placement experiences for student teachers.
- It is desirable that schools host student teachers for placement and, in doing so, provide student teachers with the opportunity to observe teaching and to teach classes independently, in collaboration with suitably qualified practicing teachers.
- In the course of school placement, student teachers require the support of the whole-school community in their journey towards professional competence.
- Hosting student teachers on placement is enriching for the learners in a school, student teachers, co-operating teachers, the wider school community and HEIs. In particular, learners benefit from a greater variety of teaching, learning and co-curricular experiences through the structured participation of student teachers in the school. Furthermore, the school gains access to a variety of newer approaches to teaching and learning through its engagement with student teachers and HEI staff.
- HEI placement tutors benefit from partnership experiences with schools and from being in the actual setting of a school during visits to student teachers.

## **2 Development of Policy**

This policy was developed by the Board of Management following consultations with all members of the school community – school management, teachers and other relevant staff, parents, students and the school patron.

## **3 Commitment to hosting student teachers**

Scoil Naomh Treasa is committed to hosting student teachers for school placement and, in this context, adopts without modification as part of this school placement policy the Guidelines on School Placement developed by the Teaching Council in consultation with all relevant education partners.

## **4 Implications for the school hosting student teachers on placement**



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Hosting a student teacher on placement will involve the student teacher observing classes being taught by members of the school's teaching staff. It will also involve student teachers teaching classes, in the first instance, while being observed and supported by the teacher with primary responsibility for the welfare and educational progress of the class (the co-operating teacher). Then, as the student teacher's competence develops, the student teacher will move to teaching classes independently in line with HEI requirements and the student teacher's particular stage of development on the ITE programme.

### **5 Scheduling of student teachers on placement**

The principal, or staff members to whom this task is delegated, will allocate student teachers to co-operating teachers and classes, having regard for: the stage the student teacher is at in his/her initial teacher education programme; the particular needs of the learners in a particular class; the requirement for the student teacher to experience an appropriate range of placement contexts; and any special circumstances of which the co-operating teacher has an awareness.

### **6 Induction of student teachers on placement**

Student teachers will, prior to commencing their placement, be provided with an orientation to the key personnel, ethos and work of the school. This orientation shall involve student teachers being made aware of details of key school policies, in particular the school's Student Code of Behaviour, Child Protection, Health and Safety, Homework and Student Teacher Placement Policies.

### **7 Supports for the student teacher**

The school community is committed to supporting positively and sensitively the student teacher in accordance with the Guidelines on School Placement developed by the Teaching Council in consultation with all relevant education partners. Furthermore, the school is committed to allocating the student teacher to (an) appropriate co-operating teacher(s) and to the classes essential to him/ her undertaking his/her school placement successfully. The school will also provide the student teacher with the teaching facilities and resources necessary to his/her work during the placement.



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### **8 Continuing professional development for staff involved in supporting/ facilitating student teacher placement**

The school management authority and the school's senior management are committed to promoting and facilitating the participation of school staff in continuing professional development programmes essential to ensuring the successful operation of student teacher placement in the school.

### **9 Communication of school placement policy to school community**

A copy of the school placement policy is made available to school personnel and the parents association and the policy is readily accessible to parents on request. In particular, a copy of the policy shall be published on the school website and a copy is made available to parents/guardians of all learners enrolling in the school and all new teachers at the point of their employment, either electronically or in hard copy.

#### **Ratification and Review**

This Teaching Practise Policy was adopted by the Board of Management on **12/12/2021**.

**Chairperson of BOM:**

Signed: *Fr Mark English*

**Principal:**

Signed: *Aidan Mc Loughlin*



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### Guidelines for Student Teachers and Others Working in Scoil Naomh Treasa

#### DO

1. School starts at 9.00am and finishes at 2.40pm. Be punctual and neatly dressed. If you are going to be late, contact the school.
2. **Keep all events in class confidential.** If you have a concern about anything that happens in the school, speak to the class teacher or the designated contact person.
3. If you need to leave the school premises at any time, please inform the Principal or designated contact person.
4. Treat all children with respect and kindness. Any problems in relation to a child's behaviour should be referred to the class teacher, another member of staff or the Principal.
5. Inform the class teacher if you are writing notes/observations about anything in the class.
6. Switch off your mobile phone when in class.
7. When on yard duty at break-times walk around, observe, and help children. Report any problems/concerns to the teacher on duty.
8. Check with the teacher or designated contact person regarding use of office/school resources and equipment.
9. Seek advice/assistance from the class teacher.

#### DON'T

1. Get involved in any activity that involves lifting children or any other inappropriate physical contact.
2. Find yourself alone with a child in an unsupervised area.
3. Discuss in any detail individual children outside of school – refer requests for information to the class teacher.

Please sign below, cut out the slip and return to the Principal.

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I hereby agree to participate in Teaching Practice in \_\_\_\_\_ class in Scoil Naomh Treasa subject to the conditions above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Phone No: \_\_\_\_\_